

State Project Management Unit (SPMU), Uttar Pradesh

(State Water and Sanitation Mission, Uttar Pradesh)

6, Sarojini Naidu Marg, Lucknow-226001

File No. 02/WB-502/2012

Appointment

The Govt. of India has applied for a credit from International Development Association (IDA) for Rural Water Supply and Sanitation Project in Uttar Pradesh. This Project is implemented by State Project Management Unit (SPMU) located in the office of SWSW, Lucknow. The SPMU intends to use part of credit towards implementation of the project in eastern districts of Uttar Pradesh. For implementation of the Project applications are invited from eligible consultants on Contract basis for the following posts at the address given below:

Sl. No.	Designation	No. of Posts	Source	Qualification/Experience
	Procurement Specialist	1	Contract	<ul style="list-style-type: none">-Master degree with a major in a relevant discipline (eg. Engineering, Management, Law, Procurement, Finance, Business or Commerce)and relevant Training in Procurement work;- At least 5 years of direct relevant work experience as Procurement Specialist or alternatively, having/had responsibilities with a substantial contents of his/her position in the Procurement area;-Good knowledge of all concepts and principles of and approaches to procurement , and of public procurement systems followed by the State Govt.,-Govt. of India and preferably International agencies like World Bank ;-Knowledge and understanding of Technical, Commercial and legal aspects of procurement at all phases;-Demonstrated analytical clarity, problem solving skills and negotiating skills with ability to balance project objectives and procurement requirements;-Task/Project Management skills;-Strong communication skills in presenting , discussing and resolving difficult issues, both orally and in writing, and excellent listening skills;-Exceptional degree of integrity, judgment and tact in handling the most sensitive, diverse and confidential material;-Knowledge and experience in e-procurement, Procurement MIS will be an added advantage.
1.	Institutional Specialist	1	Contract	<ul style="list-style-type: none">-Degree in Management/Finance/Planning and Policy with at least 7 years of relevant experience.-Experience in Institutional and change management Assignments;-Experience of working in Govt. Projects;-Should be familiar with rural water and sanitation Sectors and range of issues associated with Projects in rural development.
2.	Social Development and Communication Specialist	1	Contract	<ul style="list-style-type: none">-Post Graduate with at least 10 years of relevant working experience, particularly with Multi Sectoral development agencies/NGOs/ Consultants/Government organizations in participatory development approaches;- Prior exposure to development communications essential.

3.	Environmental Specialist	1	Contract	<ul style="list-style-type: none"> -Post Graduate with specialisation in Civil/Environmental Engineering or Environmental Sciences with at least 10 years of relevant experience; - Experience of working in community based Rural Water Supply and Sanitation Sector with external agencies like World Bank etc., is desirable; -Must be Computer literate in the use of word processor, spreadsheets and any other applications used in the environmental applications; - Must be result oriented and proactive; -Excellent written and oral English communication skills.
4.	Monitoring and Evaluation Specialist	1	Contract	<ul style="list-style-type: none"> -Degree in Management/Rural Management/IT or related field with at least 5 years experience. -Experience in establishing frameworks/systems for MIS/Monitoring and Evaluating large projects or programmes, preferably in the Rural space; - Experience of working in Government programmes.
5.	Financial Management Specialist	1	Contract	<ul style="list-style-type: none"> -Degree in Finance or preferably CA with at least 5 years experience; -Experience in budgeting, financial management for large scale programmes, financial analysis in Water Sector Projects; -Computer Savvy; -Experience of working in Govt. programmes; -The over all in-charge of the finance function of the Project would be an official at least of the rank of Director from the finance cadre of the State.
6.	Technical Specialist	1	Contract	<ul style="list-style-type: none"> - Degree in water Supply engineering/Sanitation Engineering or related fields with at least 10 years experience; -Experience in designing , supervising, and/or implementing water supply and sanitation Projects; - Experience of working in Govt. programmes.

-Applicant must mention in the application the minimum amount acceptable as honorarium per month.

-Reservation on the post will not be applicable being one post. Maximum age limit will be 65 years for all the posts.

-Interested applicant must apply on the prescribed Format with all educational qualifications and also attach the self attested photocopies of all certificates and self attested photo.

-Applicant must mention the correspondence address, telephone no., mobile no., e-mail ID in the application form.

-The application should be submitted to the Executive Director at the following address.

-Application Format is available on the website www.swsmp.org

-Last date for submission of Application is 16th October, 2012 up to 16.00 hrs.

-Applications received late will not be considered.

Address: Executive Director, State Water and Sanitation Mission, 6- Sarojini Naidu Marg, Lucknow-226001
Tele. No. 0522-2239428, 4033444 E-mail ID: ed.swsmp@rediffmail.com

Application for the Post of.....

Post code:

**State Project management Unit (SPMU) Uttar Pradesh
(State Water and Sanitation Mission, UP)**

(Use Capital Letters Only)

Post Name	Post Code
Procurement Specialist	01
Institutional Specialist	02
Social Development and Communication Specialist	03
Environmental Specialist	04
Monitoring and Evaluation Specialist	05
Financial Management Specialist	06
Technical Specialist	07

Paste here your recent passport size photograph and sign it across

1. Name:

2. Father/Husband's Name:

3. Sex (M/F):

4. Address for Communication:

5. a) Contact No.(STD Code)

b) Mobile No.

c) Email ID

6. Date of Birth:

7. Educational Qualification : (As on the date of application)

Examination	Name of University/ Institute	Year of Passing	Percentage of Marks/ Division	Subject/ Specialisation
Graduation				
Post Graduate				
Technical Qualification				
Other				

8. Work Experience:

Organization/ Department	Designation/ Pay Scale/ Gross Emoluments	Nature of Work	Duration		Total No. of years of working exp.
			From	To	

I certify that the information furnished above is true.

(Signature of Candidate)

Date:
Place: