

RWSSP- LIS
Terms of Reference (TOR) of “Individual Rural Sanitation Consultant”
For State Project Management Unit (SPMU), Lucknow, UP

1. Project Background

The Ministry of Drinking Water and Sanitation (MDWS) and the World Bank have jointly developed the Rural Water Supply and Sanitation Project, “Neer Nirmal Pariyojana” for Low Income States (RWSSP-LIS) with an objective to ‘improve piped water supply and sanitation services for selected rural communities through decentralized delivery systems’. The State Water and Sanitation Mission, Department of Rural Development, Government of U.P. is implementing the above program, through a State Project Management Unit (SPMU) based in Lucknow for the selected 14 districts of Uttar Pradesh namely Allahabad, Gorakhpur, Deoria, Kushinagar, Sonbhadra, Ballia, Ghazipur, Bahraich, Gonda, Basti, Fatehpur, Varanasi, Santkabeer Nagar and Siddharth Nagar. The Project adopts an integrated approach to water supply, household and institutional sanitation and community-wide environmental sanitation that will be implemented in convergence with NRDWP and SBM(G).

2. Purpose of the consultancy

The purpose of the Consultancy is to provide technical support to the State Project Management Unit (SPMU) to expedite the sanitation activities under the LIS project, namely attaining ODF status and implementing SLWM in project GPs.

3. Scope of Work

The consultant will be responsible for delivering the sanitation activities under RWSS-LIS he/she will work closely under the supervision and direction of the Executive Director (ED)/Project Director, SPMU and coordinate with PRD, RD, State Sanitation Mission (SSM), District Sanitation Mission (DSM), District Project Management Unit (DPMU), Support Organizations (SOs) and GPWSCs. The Rural Sanitation Consultant will perform the following functions:

State level functions:

- Strengthen coordination between the LIS and SBM-G at both state and district level.
- Coordinate with SSM/ DSM/DPMU/GP for effective implementation of projects, disbursement of funds and reporting on project monitoring.
- Prepare a Sanitation Strategy documents for NNP GPs.
- Develop communication strategy, IEC/BCC plan, action plan for implementation of the IEC/BCC component focused on motivating and sustaining community-wide ODF status.
- Develop a SLWM implementation guidelines and review of SLWM DPR formulated by firm or districts for adherence to the design norms and project objectives. Supervise the SLWM schemes and contracts awarded.
 - Liaise with the SBM (G) implementing agency, SWSM, Rural Development Department and UPJN for effective implementation of all components of SBM (G) program including fund flow.
- Organize review meetings every fortnight of the month with the State and District sanitation consultants NNP and field checks to ensure quality in service delivery. Monitor the overall progress of sanitation and environmental sanitation in project GPs and modify strategies and plans as necessary.

- Identify skill gaps of stakeholders (State & district level staff of NNP Sanitation consultants, SPMU, DPMU, GPWSC and support organization) and prepare plans for capacity building of stakeholders at various levels in the state.
- Prepare guidelines for systematic collection and reporting of data on progress in implementation of sanitation and environmental sanitation program in the project GPs and also facilitate online systems to report to NNP state website and SBM (G) Government of India.
- Develop/reference training modules on topics relevant to sanitation and environmental sanitation program including solid and liquid waste management and assess the usefulness of the same from time to time, making revisions as per need
- Receive guidance from nodal departments through their state level nodal officers and ensure complete coordination with all such departments and their functionaries.
- Guide the Sanitation Consultants in the State and District Sanitation Cells in the preparation and implementation of sanitation plan for as per NNP project cycle.

District level functions –.

- Triggering of around 20 GPs every month with the support of NNP sanitation consultant at state and districts.
- Field visits in projects GPs for guidance to field staff, monitoring and review of sanitation and SLWM activities.
- Provide technical training support on toilet technologies and SLWM to the field staff and village communities. Review and monitor quality of construction of sanitation assets in project GPs and provide guidance and support wherever necessary.

State level activities

- Organise a state level sanitation workshop for DMs/CDOs/DDOs/DPROs/ consultants with in a period of one month after joining to discuss and develop road map for achieving ODF status for all project districts.
- Time to time convene state level trainings/orientation workshops for various stakeholder/officials with the objective to make all projects GPs ODF & saturated with SLWM.

Other functions...

- Prepare reports/case studies on best practices in technology solutions, best practices for wider dissemination. (1 from each project districts)
- Organize periodic learning exchanges through exposure visits, workshops, etc to provide a platform for stakeholders at the state and district levels to learn from each other.
- Report to the Executive Director, SWSM and coordinate with State Coordinator of SBM (G) on the sanitation and environmental sanitation programs in the project GPs and undertake any other activity/job assigned by the Executive Director (ED)/ Project director (PD), SPMU from time to time.

4. Location of the Assignment:

Office of State Project Management Unit (SPMU), Lucknow

5. Reporting requirement:

The Consultant will report to the Executive Director (ED)/Project Director (PD), SPMU or an officer/specialist designated by him on progress in project GPs on Sanitation and Environmental Sanitation.

6. Time Schedule for Deliverables

Monthly specific deliverables are MPR of ODF GPs/Revenue villages/Habitation, SLWM activities (Unit cost and drawings of SLWM infrastructure, SLWM DPR Review/implementation work etc), IIHL construction in project GPs with fund allocated for IIHL.

At the end of year the consultant will submit a consolidated report on all the activities performed and required to be performed.

7. Experience and Qualification of the Consultant:

Post graduate degree in Social Work/Rural Development/Rural Management/BE/B.Tech Civil/Environmental engineering degree with minimum 15years' experience and professional expertise in the area of Rural Sanitation & Environmental Sanitation. Preference will be given to the engineering background consultant with expertise in the area of Rural household Sanitation, Solid and Liquid Waste Management in rural areas

8. Duration of the contract:

Initially for a period of one year. However the duration may be extended depending on the performance and need in future.

9. Terms of Payment:

Consultant will be paid Rs 75000/- per month (Total amount of Rs 9.0Lakhs (Annual) for the period of 12 Months) as the consultancy services charges against monthly invoice for the works executed against scope of works. Invoice for consultancy charges for end month will have to be submitted by the Consultant within 7 days of following month along with a brief point wise quantitative report on activities undertaken against scope of work. The consultant will also submit follow up plan and analytical report on ODF status. Status of funds released by SBM (G) in NNP project GPs for construction of toilets and review of SLWM DPR, Release of funds and progress of SLWM implementation activities.

10. Other terms and conditions for applying:

- This being only one post, reservation on the post will not be applicable. Maximum age limit for the post will be 65 years.
- Interested applicants are requested to download the application form from the www.uprwssp.org and must apply on the prescribed format and attach self-attested copies of certificates related to educational qualifications and experience.
- A recent photograph should be pasted on the right side of the format at the space provided for that.
- Applicant must mention his/her complete address for correspondence, telephone/mobile No., email ID in the format of application form.
- The Application should be sent/delivered by e-mail/in person/ by speed or registered post latest up to 07.06.2017 by 05:00 PM to the address given bellow : -
Executive Director, State Project Management Unit (SPMU), 13/1, Moti Chamber, 1st Floor, YMCA Compound, Rana Pratap Marg, Lucknow – 226001, Uttar Pradesh, Tele. No. : 0522 – 3016741 Email: up.worldbankproject@gmail.com
- Applications received after the last date/prescribed time will not be considered.